

## **Registering a Domestic Partnership in Rockland County is as easy as 1-2-3!**

### **1. Establish eligibility**

- The partners must reside in the County of Rockland, or one partner must be employed by the County of Rockland.
- Each Partner must be eighteen (18) years of age or older, unmarried and competent to enter into a contract.
- The partners must not be related by blood in a manner that would bar marriage under the laws of the State of New York.
- The partners must share a common household.
- The partners must be in a close and committed, financially interdependent personal relationship and intend to remain in the relationship.
- The partners must be each other's sole domestic partner, have no other domestic partner and intend to remain each other's sole domestic partner.
- Neither partner can have terminated a domestic partnership within the last sixty (60) calendar days.
- The partners must agree to file a termination statement in the event that the domestic partnership is terminated.

### **2. Complete an Affidavit of Domestic Partnership Registration**

- The Affidavit is available at the County Clerk's Office at 1 South Main Street, New City, New York 10956 or online on the County Clerk website.
- Names of both partners and their home address must be clearly printed.
- Both partners must sign the Affidavit and the signatures must be notarized.
- If eligibility is based on employment, the name of the county department in which one partner is employed must be clearly printed.

### **3. File the Affidavit in the Office of the Rockland County Clerk**

- There is a \$35.00 filing fee payable by cash, check or money order (payable to the Rockland County Clerk).
- The partners will receive 2 certified copies of the Affidavit and a Certificate of Domestic Partnership.
- The County Clerk's office is open from 7:00 AM to 6:00 PM Monday through Friday, excluding holidays.
- To file by mail, you must also include a self-addressed, stamped envelope.
- If you have questions, please call the Clerk's Office at 845-638-5221.